



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : ALX OFFICE AND SCHOOL SUPPLIES TRADING
Address : 514 Natividad St. Brgy Sta Clara, Pasay City

P.O. No. : 22-11-2167
Date : November 23, 2022
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____

Delivery Term : Within 30 cd upon receipt of NTP but not to exc
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	27,000	I.E.C Stickers, GENERIC Vinyl and glossy with approved design Height : 4 inches (10.16 cm) Width : 5 inches (12.7 cm)	5.20	140,400.00
2	PCS	27,000	I.E.C Leaflets, GENERIC Glossy, back to back design, with approved design Sizes 21 cm x 21 cm (8.27 inches x 8.27 inches) ***** Nothing Follows *****	4.30	116,100.00

For use in Information dissemination for the use of Solid Waste Management Office


Control No: **4074**

GRAND TOTAL : **Php 256,500.00**

Total Amount in Words *Two Hundred Fifty-six Thousand Five Hundred Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :


ROBERT A. GUILLERMO
(Signature over printed name of Supplier)
12/2/22
Date


Very truly yours,


VICTOR MA. REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. :


ALLENDRI B. ANGELES
(Authorized Official)

Funds Available :


JUVY A. CUENCO
Chief Accountant

Amount : 256,500.-
OBR No. : 100-2622-11
002-873-1